



# attendance\_campus\_calendar\_legend



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The legend has two sections:

- The upper section is for designating Day Types.
- The lower section is for manipulating school day minutes for weather days, waivers, make-up days, etc. The lower section is only enabled for saved calendars

<b>Day Type Selection</b>	<p>Click a Day Type for the selected date(s). Click the description of the day, not the colored square.</p> <p>For example, if the selected date is the first day of a cycle, click <b>Begin Cycle</b> in the legend. The date changes to the color that corresponds to that Day Type.</p> <p>If you clicked an incorrect type of day, click the date on the calendar again, and then click the correct Day Type.</p> <p>To change a date back to a regular membership day, click the date on the calendar again, and then click the <b>Membership</b> Day Type.</p>
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