



attendance_copy_calendar_from

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Select the campus-track *from* which to copy data:


| | |
|---------------|---|
| Campus | Select the campus from which you want to copy the calendar. |
| Track | <p>Select the attendance track from which you want to copy the calendar. Only tracks that have calendars are listed.</p> <p>If a description has been entered for the track on Maintenance > Campus > Campus Options, the description is also displayed in the drop-down list.</p> <p>Any tracks that have the Instructional Program Type field on the Campus Options page set to <i>13: Juvenile Justice Alternative Education Program (JJAEP) TEC 37.011 (f)</i> are not listed.</p> |

Cycle information is displayed for the selected campus-track:

| | |
|------------------------------|--|
| Begin Dt | The first date of each cycle is displayed. |
| Mem Days | The number of membership days in each cycle is displayed. |
| Total Daily Min (DM) | The total number of minutes of instruction for the cycle is displayed. |
| Total Waiver Min (DM) | The total number of waiver minutes in the cycle is displayed. |
| Total (yearly) | The yearly total for each field is displayed. |

The following information is maintained on [Maintenance > Campus > Campus Options](#) unless otherwise indicated.

When you double click any value in that grid, all fields in that grid are enabled, allowing you to change what is copied to the **To Campus Track**.

Double click on the options below to change the value for the To campus. 

| Instr Pgm Type | Grading Cycle Type | Last Day of School | AM/PM or Both | ADA Posting Prd | First Prd Nbr | Last Prd Nbr | Nbr of Prds | Special Programs | | | | | |
|----------------|--------------------|--------------------|---------------|-----------------|---------------|--------------|-------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| | | | | | | | | Spec Ed | Bill/ESL | G/T | Preg Svcs | Title I | Sch-wide Title I |
| 01 Standa ▼ | 2 Semesters 9 V ▼ | // | AM ▼ | 02 | 01 | 09 | 09 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

IMPORTANT: When changing the Grading Cycle Type for the To Campus Track, the Track End Dates must be updated in Grade Reporting on

To Campus Tracks

NOTE: Changing the value here does NOT change the value at the **From Campus Track**.

| | |
|---------------------------|---|
| Grading Cycle Type | The grading cycle type is displayed. |
| Last Day of School | The last day of school for the selected campus-track are displayed as entered on Maintenance > Campus > Campus Calendar . |
| AM/PM or Both | The field indicates if ADA attendance is posted in the morning or afternoon. |
| ADA Posting Prd | The field indicates the period when ADA attendance is posted. |
| First/Last Prd Nbr | The first and last periods of the school day for which attendance is recorded are displayed. |

| | |
|---------------------------------|---|
| Nbr of Prds | The calculated total number of periods is displayed according to the First/Last Prd Nbr fields. |
| Special Programs | The special programs offered at the campus are selected. |
| Type KG | The type of KG program offered at the campus is displayed. The field is blank if a KG program is not offered. |
| Optional Semester | The default semester for posting attendance by student is displayed. |
| Minimum Daily Mins | The minimum daily minutes is displayed. |
| Daily Mins | The daily minutes is displayed. |
| Shortened Min Daily Mins | The shortened daily minutes is displayed. |
| Shortened Daily Mins | The shortened daily minutes is displayed. |



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