



## **discipline\_victim\_functions\_features**



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### Delete a row.

1. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.

2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.

You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).

If you delete a record from the **Bully/Harass Reason** (middle) grid, the associated student data record in the **Incident Victims** (bottom) grid is also deleted, and vice versa.



## Back Cover