

Historical Directory

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To locate a student who was previously enrolled in the district, leave **Student** and **Texas Unique Stu ID** blank, and click **Hist Directory**.

The Historical Directory opens.

Click Yes, and the Student Enrollment page opens allowing you re-enroll that student. The student ID (as displayed in the Student field) must be the same as used previously.

You must enter the Grade and Entry Dt fields for the student. Add or update additional data for the student. Click Save. Enroll the Student in Special P


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