



Export and Import District Course Records

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ParentPortal Single Sign-on

Beginning January 2, 2023, Cambium Assessment, Inc. offered the ability to integrate Single Sign-On for families through their respective Student Information Systems. Parents are now able to access their students' results through the ASCENDER ParentPortal, which bypasses the TEA Family Portal login screen.

This capability is available for all districts utilizing the ASCENDER ParentPortal and the Test Scores application.

Parents can use the Single Sign-on option if the student has a TEA Unique Access code in the Test Scores application as seen below:

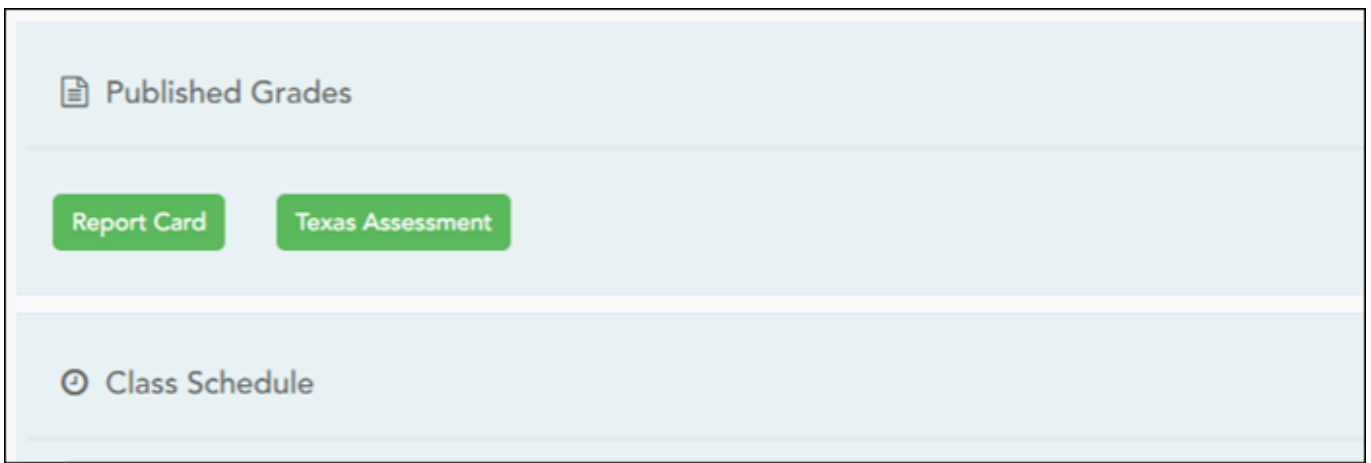
The screenshot displays the ASCENDER ParentPortal interface. At the top, there are input fields for 'STUDENT:' and 'TEXAS UNIQUE STU ID:', with 'Retrieve' and 'Directory' buttons to the right. Below this, student details are shown: 'Grd Lvl: 12', 'DOB: 12-17-2005', 'Sex: F', 'SSN: ●●●-●●-7680', and 'Status: ACT'. The 'TESTS' section includes an 'EOC' dropdown with a '+ Add' button and a 'TEA Unique Access Code' field containing '2194TY'. A sidebar on the left lists various assessment types: ACT, ACT PLAN, AP, EOC, EOC English Trans, IBS, PRECODE, PSAT, SAT, SDAA II, STAAR 3-8, TAKS, TELPAS, and TSIA. The main area shows a table of 'EOC' results with columns for 'Actions', 'Subject Information', and 'Raw/Scale Scores'. The table contains two rows of data for Biology and English I.

Actions		SUBJECT INFORMATION													
Delete	Details	Season	Admin Year	Test Set/Lvl	Cnty Dist Camp	EOC Type	Objective/Category Score 1	Objective/Category Score 2	Objective/Category Score 3	Objective/Category Score 4	Objective/Category Score 5	Objective/Category Score 6	Objective/Category Score 7	Raw Scr	Scale Scr
		15 - Spring	2021	09	194-902-001	BI - Biology	06	09	08	08	09			40	4469
		15 - Spring	2021	09	194-902-001	E1 - English I	06	12	08	10	08	09		53	4368

NOTE: The TEA Unique Access Code is automatically entered for a student when result files are imported into ASCENDER.

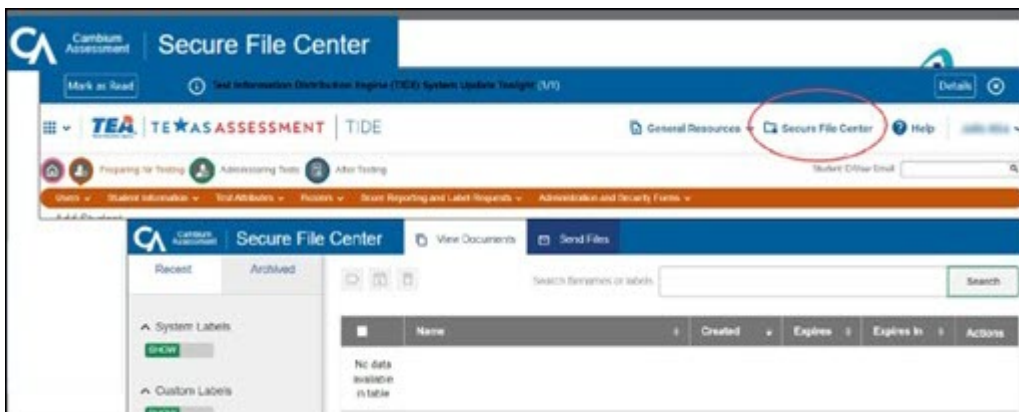
If the student has a TEA Unique Access code on file, the parent can log in to ASCENDER ParentPortal and go to *Summary > Texas Assessments*.

☐ Click on the **Texas Assessment** button to be automatically directed to the student's scores in the Family Portal.



If a district does not have test scores imported from Cambium, the District Testing Coordinator can log in to Cambium and click on **Secure File Center** on the top right of the screen.

The **Secure File Center** serves as a password-protected repository, listing files containing data that have been exported from TIDE and other Cambium systems. The student data result files for upload are sent automatically.



NOTE: The file may be inside a zipped file with a similar name. Make sure the file is unzipped before importing it to ASCENDER.

File names in the District Testing Coordinator's Cambium Inbox will vary:

- For example, for EOC Spring 2023 testing results: *1523_EOC_CCCDDD_District ISD_V01.txt*

The file name begins with 2 digits for the season and the next 2 digits for the year (Seasons: 13=Fall, 14=Winter, 15=Spring, 16=Summer)

☐ Files can be imported by the district testing coordinator by going to *ASCENDER > Test Scores > Utilities > Import Test Scores*.

Import

Test Type:

- ACT Test
- ACT Plan Test
- AP Test
- EOC / STAAR Alternate 2 EOC Test
- EOC Cumulative Hist Test
- EOC English Trans Test
- ITBS Test
- PSAT Test
- SAT Test
- STAAR 3-8 / STAAR Alternate 2 3-8 Test
- TAKS Test
- TELPAS / TELPAS Alternate Test
- TSI Assessment
- TSIA2 Assessment

Choose File No file chosen

A district may verify the downloaded file is in the correct format by going to the ASCENDER Help. The Help lists the ASCENDER Interfaces which contain the required formatting.

Please see the ASCENDER Help links below for additional support:

- *Test Scores > Utilities > Import Test Scores*
<https://help.ascendertx.com/student/doku.php/testscores/utilities/importtestscores>
- ASCENDER Test Scores - Import Assessments Training Guide:
https://help.ascendertx.com/student/doku.php/academy/import_assessments
- *ASCENDER ParentPortal > Summary*
<https://help.ascendertx.com/parentportal/doku.php/home>



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