



# firstdaycountscontrol\_body



# Table of Contents



<b>Campus</b>	Every campus that has an attendance calendar is listed, regardless of tracks. Only campuses that you have access to are listed.																				
<b>Final Date</b>	<p>(Required) Enter the final date allowed for student activation. Students cannot be inactivated without this date. This should be on or after the first day of school for all tracks. <b>The Final Date can be the first day of school.</b></p> <p>It is recommended that you keep this window as short as possible.</p> <p><b>NOTE:</b> The date is very important.</p> <p>For example: If the first day of school is September 1 and you activate a student on September 2, (or any date prior to <b>Final Date</b>), both a No Show record and an entry record are created. The student's enrollment date for the campus, semester one courses, and special programs is changed to September 2.</p>																				
<b>Only Allow in ADA Period</b>	<p>Select to only allow students to be activated during the ADA period. <b>It is recommended that you select this option.</b></p> <ul style="list-style-type: none"> <li>• If selected, and if the ADA period is 02, then students cannot be activated during any period other than the ADA period prior to the <b>Final Date</b>.</li> <li>• If not selected, students can be activated in any period and are enrolled on that date.</li> </ul> <p><b>NOTE:</b> If selected, the student must be activated during the ADA period to avoid having a No Show record created. If student is not present in the ADA period but is present in any other period, both a No Show record and also an enrollment record are created.</p>																				
<b>Inactivate Students</b>	<p>The <b>Inactivate Students</b> link is displayed once you enter a <b>Final Date</b> and click <b>Save</b>.</p> <p><input type="checkbox"/> Click the link to inactivate all students at the campus. The following occurs:</p> <ul style="list-style-type: none"> <li>• The message "Inactivated Students" is displayed in the <b>Comments</b> column.</li> <li>• The <b>Inactivate Students</b> link is no longer displayed.</li> <li>• The <b>Rep Excl</b> field on <a href="#">Registration &gt; Maintenance &gt; Student Enrollment &gt; Demo1</a> is set to A (i.e., <i>excluded from attendance reporting</i>) and disabled for all students at the campus. The <b>Rep Excl</b> field is not re-enabled until the <a href="#">Create No Show Records utility</a> is run.</li> </ul> <p><input type="checkbox"/> Repeat for each campus.</p> <div data-bbox="264 1361 1477 1899" style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;"><input type="button" value="Save"/></p> <p style="text-align: center;"> <a href="#">OPTIONS</a>   <a href="#">TEACHER PROFILES</a>   <a href="#">CATEGORIES</a>   <a href="#">ADMINISTRATIVE USERS</a>   <a href="#">FIRST DAY COUNTS CTRL</a> </p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Campus</th> <th style="width: 15%;">Final Date</th> <th style="width: 15%;">Only Allow in ADA Period</th> <th style="width: 15%;"></th> <th style="width: 40%;">Comments</th> </tr> </thead> <tbody> <tr> <td>001</td> <td><input type="text" value="04-18-2022"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><a href="#">Inactivate Students</a></td> <td></td> </tr> <tr> <td>042</td> <td><input type="text" value="01-20-2022"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td></td> <td style="text-align: center;">Inactivated Students.</td> </tr> <tr> <td>101</td> <td><input type="text" value="03-11-2022"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><a href="#">Inactivate Students</a></td> <td></td> </tr> </tbody> </table> </div>	Campus	Final Date	Only Allow in ADA Period		Comments	001	<input type="text" value="04-18-2022"/>	<input type="checkbox"/>	<a href="#">Inactivate Students</a>		042	<input type="text" value="01-20-2022"/>	<input checked="" type="checkbox"/>		Inactivated Students.	101	<input type="text" value="03-11-2022"/>	<input type="checkbox"/>	<a href="#">Inactivate Students</a>	
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<b>Comments</b>	<p>One of the following messages is displayed, depending on where you are in the process:</p> <p><b>Inactivated Students</b> is displayed once you have clicked the <b>Inactivate Students</b> Link.</p> <p><b>No-Show has already been run on MM-DD-YYYY</b> is displayed once you run the <a href="#">Create No Show Records utility</a>.</p>																				



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