



# firstdaycountscontrol\_body



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<b>Campus</b>	Every campus that has an attendance calendar is listed, regardless of tracks. Only campuses that you have access to are listed.
<b>Final Date</b>	<p>(Required) Enter the final date allowed for student activation. Students cannot be inactivated without this date. This should be on or after the first day of school for all tracks. <b>The Final Date can be the first day of school.</b></p> <p>It is recommended that you keep this window as short as possible.</p> <p><b>NOTE:</b> The date is very important.</p> <p>For example: If the first day of school is September 1 and you activate a student on September 2, (or any date prior to <b>Final Date</b>), both a No Show record and an entry record are created. The student's enrollment date for the campus, semester one courses, and special programs is changed to September 2.</p>
<b>Only Allow in ADA Period</b>	<p>Select to only allow students to be activated during the ADA period. <b>It is recommended that you select this option.</b></p> <ul style="list-style-type: none"> <li>• If selected, and if the ADA period is 02, then students cannot be activated during any period other than the ADA period prior to the <b>Final Date</b>.</li> <li>• If not selected, students can be activated in any period and are enrolled on that date.</li> </ul> <p><b>NOTE:</b> If selected, the student must be activated during the ADA period to avoid having a No Show record created. If student is not present in the ADA period but is present in any other period, both a No Show record and also an enrollment record are created.</p>

Click **Save**.

Save Successful

Options
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Categories
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Campus	Final Date	Only Allow in ADA Period	Comments
001	<input type="text" value="07-02-2019"/>	<input checked="" type="checkbox"/>	<a href="#" style="color: purple; text-decoration: underline;">Inactivate Students</a>
041	<input type="text" value="07-02-2019"/>	<input checked="" type="checkbox"/>	<a href="#" style="color: purple; text-decoration: underline;">Inactivate Students</a>
101	<input type="text" value="07-02-2019"/>	<input checked="" type="checkbox"/>	<a href="#" style="color: purple; text-decoration: underline;">Inactivate Students</a>

**Inactivate Students**

The **Inactivate Students** link is displayed once you enter a **Final Date** and click **Save**.

Click the link to inactivate all students at the campus.

The following occurs:

- The message "Inactivated Students" is displayed in the **Comments** column.
- The **Inactivate Students** link is no longer displayed.
- The **Rep Excl** field on [Registration > Maintenance > Student Enrollment > Demo1](#) is set to A (i.e., *excluded from attendance reporting*) and disabled for all students at the campus. The **Rep Excl** field is not re-enabled until the [Create No Show Records utility](#) is run.

Repeat for each campus.

Save

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Campus	Final Date	Only Allow in ADA Period	Comments
001	04-18-2022	<input type="checkbox"/>	<a href="#">Inactivate Students</a>
042	01-20-2022	<input checked="" type="checkbox"/>	Inactivated Students.
101	03-11-2022	<input type="checkbox"/>	<a href="#">Inactivate Students</a>

**Comments**

One of the following messages is displayed, depending on where you are in the process:

**Inactivated Students** is displayed once you have clicked the **Inactivate Students** Link.

**No-Show has already been run on MM-DD-YYYY** is displayed once you run the [Create No Show Records utility](#).



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