




grade_reporting_group_add_delete_withdraw

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Add, Delete, or Withdraw is displayed according to the selected **Action**. Use the following fields accordingly to indicate the class to be added, deleted, or withdrawn for students in the selected class:

Crs	Click  to select the course . This is the course to be added, deleted, or withdrawn for the selected students.
Section	<p>Select the section to be added, deleted, or withdrawn. The drop down lists sections for the selected course with following information in this order:</p> <p>Section number</p> <p>Beginning and ending periods</p> <p>Seats assigned and maximum seats available (e.g., 13/25)</p> <ul style="list-style-type: none"> • An asterisk (*) is displayed next to the seat count if a section has met or exceeded the maximum number of seats. • Seats are calculated based on the semester selected for the new course. If you have not selected a semester, seats are calculated based on the semester selected for the old course. If a different semester is selected, the seat count may be different in the Section drop down. • Instructor ID and name in parentheses <p>When Add is selected, only unlocked sections of the course are listed. Course-sections are locked in the campus master schedule.</p> <p>If all sections of the course are locked, the course is not listed in the Course lookup.</p>
Sem	Select the semester of the course-section to be added, deleted, or withdrawn.
Title	The course title is displayed.



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