

grade_reporting_schedule_audit

Table of Contents

The Search for Schedule Changes window opens to display a detailed list of the student's current year schedule changes.

A record is created when a course is changed, added, deleted, withdrawn, or reentered. The schedule audit log includes data from all campuses for which the student has current year course records.

In the Course Nbr field, type the course number to narrow the search by course number. Or, in the Title field, type the course title to narrow the search by course title.

Click Search. The student's schedule change records are displayed in the grid according to your search criteria.

The default sort order for the grid is by semester and period; however, the grid can be re-sorted.

To reset the grid to the default sort order, click Search.

If more records are retrieved than can be displayed on one page, you can page through the list.

Click Print to print the audit log.

Click Cancel to close the dialog box.


ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

Back Cover