



**Create or update the crosswalk:**





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**Crosswalk Type** Select the [crosswalk table](#) for which you want to convert data.

The selected crosswalk table is displayed. [The list can be re-sorted.](#)

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending  or descending  order.

Click **Retrieve**.

**Crosswalk Type:**

**042 Responsibilities - From Campus/Period to Minutes**

**043 Responsibilities - From Campus/Service ID to Minutes**

A blank row is added to the bottom of the grid.

<b>Row Nbr</b>	The rows are automatically numbered.
<b>From</b>	Type the district code you want to convert.
<b>To</b>	Type the TEA format code to which you want to convert.
	The <b>From</b> and <b>To</b> values must be different.

Click **+Add** to add a new row.

Click **Save**.

**Crosswalk Type:**

**044 PE Responsibilities - Campus/Crs/Sec**









A blank row is added to the bottom of the grid.

<b>Row Nbr</b>	The rows are automatically numbered.
<b>From</b>	Type the district code you want to convert.
<b>To</b>	Type the TEA format code to which you want to convert.
	The <b>From</b> and <b>To</b> values must be different.

Click **+Add** to add a new row.

Click **Save**.

## Other functions and features:

<b>Print</b>	<p><a href="#">Print the crosswalk report.</a></p> <p><b>Review the report using the following buttons:</b></p> <p>Click  to go to the first page of the report.</p> <p>Click  to go back one page.</p> <p>Click  to go forward one page.</p> <p>Click  to go to the last page of the report.</p> <p><b>The report can be viewed and saved in various file formats.</b></p> <p>Click  to save and print the report in PDF format.</p> <p>Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.</p> <p>Click  to close the report window. Some reports may have a <b>Close Report, Exit,</b> or <b>Cancel</b> button instead.</p>
<b>Retrieve</b>	<p><a href="#">Retrieve data from the last save.</a></p> <p>Discard unsaved changes, and retrieve information since the last time data was saved.</p>
	<p><a href="#">Delete a row.</a></p> <p>Click to delete the selected row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>. A message is displayed confirming that you want to delete the row.</p> <ul style="list-style-type: none"> <li>•</li> <li>Click <b>OK</b> to delete the row.</li> <li>•</li> <li>Click <b>Cancel</b> not to delete the row.</li> </ul>



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