



# **grade\_reporting\_utility\_clear\_pf\_by**




# Table of Contents



Select the group by which you want to clear data.

Additional fields are displayed according to your selection:

<b>Semester or Sem</b>	This field is displayed for all groups. Select the semester for which to clear data.
<b>Grd Level</b>	This field is only displayed if you select to clear by <b>Grade Level</b> . Select the grade level for which to clear data.
<b>Student ID</b>	<p>This field is only displayed if you select to clear by <b>Student</b>. Type the student ID, and then click <b>Retrieve</b>.</p> <p>If you do not know the student ID, click <b>Directory</b> to select a student from the <a href="#">directory</a>.</p> <p>The student's name is displayed.</p>
<b>Course</b>	This field is only displayed if you select to clear by <b>Course</b> . Type or click  to <a href="#">select the course</a> .
<b>Section</b>	This field is only displayed if you select to clear by <b>Course</b> and is not enabled until a course is selected. Select the section for which to clear data.



## Back Cover