



**registration\_student\_wr\_enroll\_reason**



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If you are withdrawing the student, click  to [select the withdrawal reason](#).

- Withdrawal codes 02, 04, 08, 09, 10, 14, 15, 19, 22, 30, 44, 61, 72, 79, and 84 are converted to PEIMS code 98.
- Withdrawal codes 21, 31, 63, 64, and 80 convert to “mover” and are not extracted in PEIMS.
- EP (exit program) is not a valid withdrawal reason code on this tab.

10. Click blue +33 button to do a status change.

● A new row is added to the grid that displays the default entry date, which is the same as the withdrawal date. This ensures that you do not lose any membership days by typing the incorrect entry date for the status change.

● The fields in the free-form area below the grid are enabled. The fields display the data from the previous row by default. You can modify any information that changed for the entry date.

● Click Save to save the status change.

● If the entry date and exit date are the same, the blue +33 button is not available.



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