

registration_student_wr_enroll_reason

Table of Contents

If you are withdrawing the student, click ⋮ to select the withdrawal reason.
Codes 02, 04, 08, 09, 10, 14, 15, 19, 22, 30, 44, 61, 72, 79, and 84 are converted to PEIMS code 98.

Codes 21, 31, 63, 64, and 80 are converted to “mover” and are not extracted for PEIMS.

EP (exit program) is not a valid withdrawal reason code on this tab.

	1. Click +33 to do a status change. • A row is added to the grid that displays the default entry date, which is the same as the withdrawal date. This ensures that you do not lose any membership days by typing the incorrect entry date for the status change. • The fields below the grid are enabled. The fields display the data from the previous row by default. 2. Modify any information that changed for the entry date. 3. Click **Save** to save the status change. If the entry date and exit date are the same on the row, this button is not available.
	If you entered a status change in error (e.g., the wrong student or wrong withdrawal or entry date), click -33 to remove the status change for the student. When you save, the exit date and exit reason are cleared, and the new row is removed from the grid. 1. Click +33 in the the second row. This creates a new row (now 3 rows). 2. Click -33 in the second row. This removes the third row. 3. Click -33 in the first row. This will remove the second row leaving one remaining. 4. Make the change and click **Save**.


ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

Back Cover