


# scheduling_export_sections_body

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|---|---|
| **Password** | Type a password for the file, up to ten characters. To import this file using the import (Unload) utility, the user will need to type this password.<br>**CAUTION:** Record this password. |
| **Verify Password** | Retype the password to confirm that you typed it as intended. |

Click **Export**.

The export function creates an encrypted, zipped file containing the exported data named TXEIS_DB*cccddd*_SECTION###*_yyyymmdd*.zip, where *cccddd* is the county-district number, ### is the campus to which you are logged on, and *yyyymmdd* is the current date. You can rename the file as needed.

You are prompted to open or save the zipped file. Save the file in a known location.

If errors are encountered, click **Show Errors** to view the error report. Review, save, or print the report.


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