

scheduling_instructor_courses

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IMPORTANT:
Enter all courses the instructor will be teaching, even if it was already created at the section level.

If the **Max Sections** for the teacher has changed since last year, it needs to be updated here as well.

❑ Click **+Add** under **Courses**. A blank row is displayed in the **Courses** grid.

Course	Click ⋮ to select the course. The course title is displayed in the **Title** field.
Max Sections	Type the maximum number of sections that can be assigned to the instructor per semester.
🗑	Remove a course assigned to the instructor. 1. Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).


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