


# scheduling_msalgo_meeting_times

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The meeting times for the currently selected section are listed. A course section must have at least one meeting time and can have up to four meeting times.

Click +Add to add a meeting time. A row is added to the grid.

| | |
|---|---|
| **Sec-Meet** | A sequential number is displayed for each meeting time you add. |
| **Sem** | Select the code indicating the semester(s) the class meets. |
| **Frm**<br>**To** | Select the beginning and ending periods when the class begins and ends. |
| **Instr** | Click ⋮ to select an instructor. |
| **Room** | Type the room number in which the class meets, up to four characters. |
| **Days** | Select the code indicating the day(s) the class meets. |

In the Days field, click  to select the days on which the class meets. The field is required and is set to MTWThF by default.

To delete a meeting time, click . A message is displayed asking if you want to delete the row.

Click Yes to delete the meeting time. The row is deleted. Otherwise, click No.

Note:  Meeting time 1 cannot be deleted. At least one meeting time is required for each section.


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