



scheduling_ra_free_time

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Create free time patterns which are used to define the times when no classes meet.

Click **+Add** to add a free time pattern. A blank row is displayed in the **Free Time** grid.

Days	Select the day patterns for the campus. Day patterns are the combinations of days of the week on which classes can be taught. Day patterns are used when selecting days for the class meeting times. When the parameters are saved, the selected day patterns are listed next to the Days section in a numbered list. Example: Band I, II, III, and IV meet every day during the same period and with the same instructor. In this case, you would select the individual days of the week (e.g., Monday, Tuesday, etc.)
Semesters	Select the semester patterns for the campus. Semester patterns are used when selecting semesters for the class meeting times. The number of semester combinations depends on the number of semesters specified in the Max Sems Allowed field on Maintenance > Master Schedule > Campus > Campus Control . When the parameters are saved, the selected semester patterns are listed next to the Semesters section in a numbered list.

In the Days field, click to select the day or combination of days that will have the free time.

In the Semesters field, click to select the semesters during which classes will not meet.

In the Periods fields, click to select the beginning and ending periods of the free time.

To delete a free time pattern, click . The row is shaded red to indicate that it will be deleted when the record is saved.

You can select multiple rows to be deleted at the same time.

When the parameters are saved, the selected free time patterns are listed next to the Free Time section in a numbered list.



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