scheduling_ra_free_time

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Create free time patterns which are used to define the times when no classes meet.

Click **+Add** to add a free time pattern. A blank row is displayed in the **Free Time** grid.

Days	Select the day or combination of days that will have free time.
Semesters	Select the semesters during which classes will not meet.
Periods	Select the beginning and ending periods of the free time.
🗑	Delete a free time pattern. 1. Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).

When the parameters are saved, the selected free time patterns are listed next to the **Free Time** section in a numbered list.

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