




scheduling_team-code_individual_body

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☐ Enter the selection criteria:

NY Team To	Select the next year team code to assign to the students. Or, select Blank to reset team codes to blank.
	To add a new team code, type the one-character code in the adjacent field and click Add Team Code . The new code is added to the NY Team To drop-down list.


☐ Select a student:

Stu ID	Click  to to select the student whose team code you want to change.
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☐ Click **+Add** to select another student. A blank row is added to the grid.

☐ Click **Save**.

The next year team code is assigned to the selected students and is displayed in the **NY Team** field.

	Remove the student from the page. Saved records are not deleted.
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