

## **Select Grad Plan Code**

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The Graduation Plans lookup is used to select a graduation plan if you do not know the code.

Select a graduation plan code:

- 1. Graduation plans are listed in order by code.
- 2. To search for a code, begin typing the code or description in the Search field. The list is automatically filtered to display the graduation plans that contain the characters you have typed.
- 3. When you locate the code you want to retrieve, click the code. The lookup closes, and the field is populated with the selected code.
- 4. Click Cancel to close the lookup without selecting a code.



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