



## **PEIMS Certification Code**



# Table of Contents

**PEIMS Certification Code** ..... 1



# PEIMS Certification Code

The PEIMS Certification Codes lookup is used to retrieve the code for a specific PEIMS certification.

## Select a code:



Enter data in one or both of the following fields. Or, leave both blank to retrieve all codes.

<b>Certification Code</b>	Type all or part of the three-digit code to retrieve certifications with codes that <i>contain</i> the numbers you have typed.
<b>Certification Description</b>	Type all or part of the description to retrieve certifications that <i>contain</i> the characters you have typed.

Click **Search**.

- The certifications that meet the criteria entered are displayed.
- [The list can be re-sorted](#).

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending  or descending  order.

- If more codes are retrieved than can be displayed on one page, you can [page through the list](#).

When you locate the code you want to retrieve, click the code.

The lookup closes, and the field is populated with the selected code.

Click **Cancel** to close the lookup without selecting a code.



## Back Cover