



## **student\_directory\_body2**



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- If there are multiple pages, [page through the list](#).

In most applications, the **Total Students** field in the bottom-right corner of the directory displays the total number of students retrieved.

<b>Save Filter For Prev Next</b>	In Grade Reporting and Registration, this field is displayed once you click <b>Search</b> . Select to save any criteria you have selected and apply the criteria as you scroll through this students on the page from which you clicked <b>Directory</b> . This saved information is only for the session.
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Click the student ID for the student you want to retrieve. The directory closes, and the student's information is displayed on the page from which you accessed the directory.

Click **Cancel** or **Close** to return to the previous page without selecting a student.



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