



# Elem Grade



# Table of Contents

**Elem Grade** ..... 1



# Elem Grade

**Grade Reporting > Maintenance > Tables > Elementary > Elem Grade**

This tab allows you to set up specific grade calculation information by grade level.

## Update data:

If grade calculation data already exists, the data is displayed.

Click **+Add** to add grade calculation data. A blank row is displayed in the grid.


Field	Description
Grd Lvl	Select the grade level to which the grade calculation settings apply.

Click **Save**.

## Other functions and features:



### Delete a row.

1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.

2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.

You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).



## Back Cover