

Standards-Based Course Setup

Table of Contents

Standards-Based Course Setup 1

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Grade Reporting > Maintenance > TeacherPortal Options > District > Stds-Based Crs Setup

This tab allows you to assign standard-sets to courses for use in the standards-based grading concept in TeacherPortal. Once the standards-based course setup on this page is complete, the assessment type property in TeacherPortal must be set in order use the standards-based grading concept. This setting is performed at the course-section level on ***TeacherPortal Admin > Admin Standards-Based Courses***.

Update data:

search drop-down	Select the field by which you want to search for courses.
search	Begin typing the search phrase. As you begin typing, the drop-down list displays the courses that begin with the characters or numbers you typed. For example, if you select *Course Title*, type 'eng' to retrieve all courses with a title that start with Eng. For *Course Number*, you must include leading zeros. To retrieve all courses, leave the field blank.

❑ Click **Retrieve**.

A list of courses that meet the specified criteria is displayed.

- Courses displayed in bold, italic type indicate that the course already has a standard set assigned.
- If there are multiple pages, page through the list.

❑ In the left grid, click the course you want to add standard sets to.

❑ In the right grid, click **+Add** to add a standard set for the course.

A blank row is inserted in the right grid.

❑ Or, click **+Add 10** to add ten blank rows to the grid.

Name	Begin typing the standard set name. As you begin typing , the drop-down list displays the standard sets that begin with the characters you have typed. These standard sets are maintained on Maintenance > TeacherPortal Options > District > Stds-Based Grd Standards. Select the standard set you want to add to the course.

❑ Click **Save**.

	Delete a row. 1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved). A standard set cannot be deleted from a course if any other course-section is using its standards for an assignment in TeacherPortal.
Print	Print the the selected course and its standard sets. **Review the report using the following buttons**: Click  to go to the first page of the report. Click  to go back one page. Click  to go go forward one page. Click  to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click  to save and print the report in PDF format. Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click  to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
Available Course	Go to Maintenance > Master Schedule > District Schedule.


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Back Cover