

## SGR5500 - Student Schedule Change Audit Report

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This report lists students with a detailed audit log of their current school year schedule changes.

#### Run the report:

Parameter	Description
Campus IDs (Blank for All)	Type the three-digit campus IDs, separating multiple campus IDs with a comma. Or click to select the campuses. Leave blank to select all campuses in the district.
Course Nbrs (Blank for All)	Type the course number(s), including all leading zeros and separating multiple courses with a comma (e.g., 0100,0110). Or, click to select the course(s). Leave blank to select all courses in the district.
Section Nbr (Blank for All)	Type a specific section number, or leave blank to select all sections.
Semester (1, 2, 3, 4, Blank for All)	Type the one-digit semester. Valid semesters are 1 and 2. For a four-semester campus, valid semesters are 1, 2, 3, and 4. Leave blank to select all semesters.
From Date (MMDDYYYY) (Blank = First Day School)	Type the date, or click 📧 to select the date from a calendar.
To Date (MMDDYYYY) (Blank = Last Day School)	Type the date, or click $\overline{\mathbb{R}}$ to select the date from a calendar.
User Making Change (Blank for All)	Type the user ID(s) of the person who entered the schedule change, separating multiple IDs with a comma (e.g., JSMITH,ANUNEZ). Or, click ito select the user. Leave blank to select all users.
Sort Order (S=Student, U=User, D=Date, C=Crs)	S - Sort by student. U - Sort by user. D - Sort by date. C - Sort by course.
Student IDs ( Blank for All )	Type the six-digit student ID number, including all leading zeros. Separate multiple IDs with a comma (e.g., 098321,096476). Or, click to select the students. Leave blank to select all students.



### **Back Cover**