

Class Roster Extract

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This utility exports class roster information for the district or for a selected campus, and for one semester or all semesters. This extract conforms to the Data Management for Assessment and Curriculum (DMAC) layout.

Export data:

Field	Description
Campus ID (Leave Blank For All)	Select the campus for which to extract data, or leave blank to extract data for the entire district.
Semester (Leave Blank For All)	Select the semester for which to extract data, or leave blank to extract data for all semesters.

Click Run Extract.

A dialog box is displayed allowing you to open or save the file. Select the folder in which to save the file, and click Save.

When the process is completed, a message is displayed indicating the file name and number of entries extracted. Click OK.

A message is displayed asking if you want to print the report. Click Yes. Review, save, or print the report.


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