

Class Roster Extract

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This utility exports class roster information for the district or for a selected campus, and for one semester or all semesters. This extract conforms to the Data Management for Assessment and Curriculum (DMAC) layout.

Export data:

Field	Description
Campus ID (Leave Blank For All)	Select the campus for which to extract data, or leave blank to extract data for the entire district.
Semester (Leave Blank For All)	Select the semester for which to extract data, or leave blank to extract data for all semesters.

Click Run Extract.

You are prompted to save the file. Select the folder in which to save the file, and click Save.

A message is displayed indicating the file name and number of entries extracted. Click **OK**.

A message is displayed prompting you to print the report. Click **Yes**.


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