



Export to External Gradebook

Table of Contents

Export to External Gradebook 1

Export to External Gradebook

Grade Reporting > Utilities > Export To External Gradebook

This utility exports grade information to be used by third-party grade book software. The three grade book types supported are GradeSpeed, Misty City, and Excelsior.

File Names

Software	File Name
GradeSpeed	GRDSPEED_CCCDDD.DAT (where CCCDDD is the county-district number) Click here to view the interface.
Misty City	MISTYEXT.DAT
Excelsior	• STUDEMOG.TXT (student demographic) • STCYGCRS.DAT (student course grade) • STCYMSEC.DAT (section record) • STCYMCRS.TXT (course record) • STCYINRD.DAT (instructor record)

Each file created has .DAT as the file extension. The Excelsior files have an .R20 file extension in ASCENDER.

Update data:

Field	Description
Grade Book Type	Select the grade book software for which you are exporting data.
Track	The field is only enabled for the GradeSpeed export. Select the track for which to export data.
Semester	Select the semester for which to export data.
Cycle	The fields are enabled once a semester is selected. Select the cycle for which to export data.
Include	Indicate whether to include withdrawn students and/or withdrawn courses in the export.
Campus	The campus to which you are logged on is displayed.

Click **Execute**.



Back Cover