Performance Acknowledgment

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Performance Acknowledgment

Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement

This tab allows you to view and edit a student's performance acknowledgment data, including College Board AP/IB examinations, national and international business or industry certifications (read-only), college readiness assessments (read-only), bilingualism/biliteracy, and dual credit. For information about performance acknowledgments, see the Texas Education Code §28.025(c-5).

You can also change a student's graduation plan and move courses from the student's graduation plan to course requests in Scheduling.

Data can be updated for the current or prior school year.

Update data:

Select a student

❏ To retrieve a student's records, select the student in one of the following ways:

Student	Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name *begins with* the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. The student can also be located by typing the name in one of the following formats: • Last name, comma, first name (smith, john) • Last name initial, comma, first name initial (s,j) • Comma, first name (,j)
Texas Unique Stu ID	Type all or part of the student's Texas Unique Student ID to retrieve students whose ID *begins with* the characters you typed. TWEDS Data Element: TX-UNIQUE-STUDENT-ID (E1523) If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used. Review the Assign a TSDS Unique ID guide for additional information.
Directory	Click to select a student from the Directory.

(photo)	If a photo exists for the student, the student photo is displayed.
	From [Registration > Maintenance > Student Enrollment](#), you can change the student photo:
	1. Hover over the image, and click **Change**. The Change Student Photo window opens.
	2. Click **Choose File**. Locate and open the file for the new image.
	3. Click **Save**. The window closes, and the new image is displayed.
	Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.

- The student's name, current grade level, 9th grade entry date, and cohort year are displayed.
- If multiple records exist for the student due to a grade level or status change, the most recent record is displayed.

Graduation Plan	The code and description of the graduation plan currently assigned to the student are displayed.	
PEIMS Grad Type	The PEIMS graduation type code and description associated with the student's plan is displayed.	
College Board AP/IB Examinations	Students who have taken the College Board Advanced Placement Examinations may be eligible for advanced placement and appropriate credit. **NOTE:** If you manually entered an AP exam with a score of 3 or higher on [Test Scores > Maintenance > Individual Maintenance > AP](#), a corresponding AP exam record is automatically added to this section.	

❑ Click **+Add** to add an exam for which the student scored a 3 or higher.

Admin	Type the year in which the exam was administered.
Month	Select the month in which the exam was administered.
Code	Select the code indicating the specific acknowledgement.
Description	The description of the selected code is displayed.
🗑	[Delete an exam.](#) 1. Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).

Natl/Intl Business or Industry Certification	This section displays any internationally or nationally recognized credentials or certifications earned by the student. This data is entered on the PGP tab or the Graduation tab. To display in this section, **Origin** must be set to *International* or *National* on Maintenance > District > Tables > Credentials or Certification.
Outstanding Performance Assessment	This section indicates if the student received acknowledgment for his performance on the ACT, ACT PLAN, PSAT, or SAT exam. **ACT** - Student's composite score (excluding the writing subscore) is 28 or higher. **PSAT**- Student's **Commended** field is *Y* on Test Scores > Maintenance > Individual Maintenance > PSAT. **ACT PLAN (Not used for 2018-2019 and later)** - At least two of the student's four scores qualify for the college readiness benchmark score: • English: 15 or greater • Math: 19 or greater • Reading: 18 or greater • Science: 20 or greater **SAT** - **2018-2019 and later (applies to any SAT test taken after August 2018):** • The student's total evidence-based reading & writing and math scores is 1310 or higher. **Prior to and including August 2018:** • The student scored at least 410 on the evidence-based reading section and 520 on the math section. **Prior to March 2016:** • The student's combined critical reading and math score is 1250 or higher.
Bilingual/Biliteracy	Indicate if the student has been recognized for bilingualism/biliteracy by receiving qualifying grades in English as well as another language, and met the exit criteria for the ESL program, and also scored at the Advanced High Level on the TELPAS test. <table><tr><td>**Date**</td><td>Type the date on which the student met the criteria for acknowledgment in bilingualism/biliteracy. Or, click to select the date from a calendar. You cannot type a future date. The date is required if the student received acknowledgment for biligualism/biliteracy.</td></tr></table>
Dual Credit	Indicate if the student received acknowledgment for his performance in a dual credit course by taking at least 12 hours of college academic courses, or earning an associates degree while in high school. <table><tr><td>**Date**</td><td>Type the date on which the student met the criteria for acknowledgment in a dual credit course. You cannot type a future date. The date is required if **Dual Credit** is 1 (*acknowledgment for Associate degree*) or 2 (*acknowledgement for college credit hours*).</td></tr></table>

| Associate Degree | Indicate if the student earned an associate degree by August 31 immediately following graduation.

TWEDS Data Element: AssociateDegreeIndicator (E1596) (Code table: C235)
• Rule 40100-0158: This only applies to students in grade level 11 or 12. |

❑ Click **Save**.

| Move to Request | ❑ Click **Move to Request** to move the student's graduation plan next year courses to Scheduling course requests for the upcoming school year.

You are prompted to confirm that you want to move requests to Scheduling.

❑ Click **OK**.

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A student with record status 1 (*currently enrolled at this campus*) is changed to record status 2 (*currently enrolled at this campus, will return next year*).

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A report is generated when the process is completed which indicates that all available courses moved, or lists any courses that did not move.

IMPORTANT: Once graduation plan courses are moved to course requests, all maintenance on the next year courses must occur in Scheduling. You will no longer see the graduation plan courses for the next year grade level. The data will be displayed with the credit summary information. |

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Add/Change Plan	❏ Click **Add Plan** to assign a graduation plan for the student. ❏ Or, click **Change Plan**. If the student already has a plan assigned, the **Change Plan** button is displayed instead of the **Add Plan** button. A window opens allowing you to add or change the student's plan. ❏ Under **Grad Plan**, select the plan to assign to the student. ❏ Click **Execute** to assign the graduation plan to the student. ❏ You are prompted to confirm that you want to make the change. ❏ Click **OK**. The Grad Plan Assignment Summary report opens in a new window, which provides a list of graduation plan changes and default assignments that occurred as a result of assigning a graduation plan to the student(s) for the first time. • The **Previous Grad Plan** field displays the code for the previous graduation plan, if it exists. Otherwise, the field displays "none." • The **New Grad Plan** field displays the code for the new graduation plan. • If any courses were added, they are listed, including the course number, course title, credits, and service ID. Otherwise, assignment exceptions will indicate why courses were not added. • When you change a student's graduation plan, the course subject areas (i.e., grad plan use codes) are automatically reassigned in the student's graduation plan. Any courses the student has already taken, is currently taking, or is scheduled to take next year will have the grad plan use code adjusted if necessary so courses appear under the correct subject area on the graduation plan. (**NOTE:** If a course is already set to at least one applicable subject area in the new graduation plan, the course's subject area will not be changed.) View, print, or save the report. **Review the report using the following buttons**: Click ⬚First to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click ⬚Last to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click 📕 to save and print the report in PDF format. Click 📊 to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click ❌ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead. **NOTE:** • Graduation plan courses in progress, requested/scheduled, or completed are not assigned. • If a student has at least one scheduling record, graduation plan courses for the scheduling grade level are not assigned.

Print Credit Detail	Generate a report of the data displayed on the page, including any unsaved data.
	Review the report using the following buttons:
	Click ⬜First to go to the first page of the report.
	Click ◀ to go back one page.
	Click ▶ to go forward one page.
	Click ⬜Last to go to the last page of the report.
	The report can be viewed and saved in various file formats.
	Click 🔴 to save and print the report in PDF format.
	Click 🟩 to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
	Click ❌ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
PGP	Print the student's personal graduation plan.
	Review the report using the following buttons:
	Click ⬜First to go to the first page of the report.
	Click ◀ to go back one page.
	Click ▶ to go forward one page.
	Click ⬜Last to go to the last page of the report.
	The report can be viewed and saved in various file formats.
	Click 🔴 to save and print the report in PDF format.
	Click 🟩 to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
	Click ❌ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.
	This is the same report as Reports > SGP1000 - Student Personal Graduation Plan.

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