

Immunization

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Health > Maintenance > Student Health > Immunization

This tab allows you to view and update a student's immunization records.

This tab is not enabled until you retrieve a student.

Update data:

Select a student

❑ To retrieve a student's records, select the student in one of the following ways:

Student	Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name *begins with* the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. The student can also be located by typing the name in one of the following formats: • Last name, comma, first name (smith, john) • Last name initial, comma, first name initial (s,j) • Comma, first name (,j)
Texas Unique Stu ID	Type all or part of the student's Texas Unique Student ID to retrieve students whose ID *begins with* the characters you typed. If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used. Review the Assign a TSDS Unique ID guide for additional information.
Directory	Click to select a student from the Directory.

(photo)	If a photo exists for the student, the student photo is displayed. From Registration > Maintenance > Student Enrollment, you can change the student photo: 1. Hover over the image, and click **Change**. The Change Student Photo window opens. 2. Click **Choose File**. Locate and open the file for the new image. 3. Click **Save**. The window closes, and the new image is displayed. Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.

The student's existing immunization records are displayed.

- The list can be re-sorted.

  You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

  A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending or descending order.

- A blank row is added to the grid allowing you to enter immunization data. If records exist, the blank row is at the bottom of the grid.

ID	A sequence number is displayed for the student's immunization entries.
Date	Type the date on which the immunization was administered in the MMDDYYYY format.
Immunization Type	Select the type of immunization. This list is maintained on Maintenance > Tables > Immunization Type. **NOTE**: PCV has 3 type of shot variations: PCV13, PCV15, and PCV20.
Series #	Select the sequence in the immunization series. **NOTE**: PCV has 4 Series and DTaP has 5 Series. For 14-Influenza, the same series number can be entered for multiple doses.
Reaction	Select if the student had a reaction to the immunization.
Partial Dosage	If the student received a partial dosage, type the percentage of dosage the student received. For the dosage to be considered complete, the total of all partial amounts must equal or be greater than 94%.
Exemption Type	Select the type of exemption if applicable. An **Affidavit Date** is mandatory for conscience, lifetime, religious, and medical exemption types.

Affidavit Date	Type the date in the MMDDYYYY format. An affidavit date is mandatory for conscience, lifetime, religious, and medical exemption types. An exemption affidavit for a medical exemption is valid for one year. An exemption affidavit for reasons of conscience is valid for two years for new applicants.

❑ Press ENTER to add a new row.

❑ To modify a record, type over the existing data.

❑ Click **Save**.

Other functions and features:

	Delete a row. 1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**. You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).
	View medical alert. The button is displayed if a medical warning exists for the student and **Consent to Display Alert** is selected on Health > Maintenance > Student Health > Emergency. Click to view the student's medical alert information.
Documents	View or attach supporting documentation.


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