

Screening - Physical Exam

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Health > Maintenance > Student Health > Screening - Physical Exam

This tab allows you to maintain data about physical examinations of the student.

This tab is not enabled until you retrieve a student.

Update data:

Select a student

❑ To retrieve a student's records, select the student in one of the following ways:

Student	Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name *begins with* the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. The student can also be located by typing the name in one of the following formats: • Last name, comma, first name (smith, john) • Last name initial, comma, first name initial (s,j) • Comma, first name (,j)
Texas Unique Stu ID	Type all or part of the student's Texas Unique Student ID to retrieve students whose ID *begins with* the characters you typed. If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used. Review the Assign a TSDS Unique ID guide for additional information.
Directory	Click to select a student from the Directory.

(photo)	If a photo exists for the student, the student photo is displayed. From Registration > Maintenance > Student Enrollment, you can change the student photo: 1. Hover over the image, and click **Change**. The Change Student Photo window opens. 2. Click **Choose File**. Locate and open the file for the new image. 3. Click **Save**. The window closes, and the new image is displayed. Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.

The student's existing physical exam records are displayed.

The list can be re-sorted.

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

A triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending or descending order.

❑ Click **+Add** to add a physical exam record.

The fields below the grid are enabled.

Screening Date	Type the date on which the screening test was administered in the MMDDYYYY format. Or, click to select the date from the calendar.
Exam Information	**Height** — Type the student's height in inches in the ##.## format. **Weight** — Type the student's weight in pounds in the ###.# format. **Follow-up** — (Required) Select whether a follow-up visit is needed. **Lice** — Select the result of the lice check. **Dental Caries** — Select the result of the dental check.
Blood Pressure	Type the systolic and diastolic readings for the blood pressure check.

❑ To edit an existing record, click the record in the grid.

The fields below the grid are enabled allowing you to make changes.

❑ Click **Save**.

Other functions and features:

Delete	To delete a physical exam record, click a record in the grid to select it, and then click **Delete**. You are prompted to confirm that you want to delete the record. Click **OK**.
	View medical alert. The button is displayed if a medical warning exists for the student and **Consent to Display Alert** is selected on Health > Maintenance > Student Health > Emergency. Click to view the student's medical alert information.
Documents	View or attach supporting documentation.


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