



# Training Guides



# Table of Contents

<b>Training Guides</b> .....	1
<b>QuickGuides</b> .....	2
<b>TSDS Training Guides and QuickGuides</b> .....	2
<b>District Administration Training Guide</b> .....	2



[ASCENDER Assign a TSDS Unique ID](#)

[ASCENDER Campus Setup](#)

[ASCENDER District Setup](#)

[ASCENDER Student Overview](#)

[Student Year-at-a-Glance](#)

## **Training Guides**

[Additional Days School Year \(ADSY\)](#)

[Core Collection: Charter School Waitlist](#)

[ASCENDER & TeacherPortal - Student Activation/First Day Attendance Counts](#)

[ASCENDER Attendance - Generate Attendance Letters](#)

[ASCENDER Attendance - Student Posting](#)

[ASCENDER Grade Reporting - Change a Student's Schedule](#)

[ASCENDER Grade Reporting - Complete School Year Checklists for Secondary Students](#)

[ASCENDER Grade Reporting - Complete Scheduling for Elementary Campuses \(After ASDR\)](#)

[ASCENDER Grade Reporting - Create IPRs and Report Cards for ASCENDER ParentPortal](#)

[ASCENDER Grade Reporting - End-of-Cycle Report Card Process](#)

[ASCENDER Grade Reporting - End-of-Semester and End-of-Year Processes](#)

[ASCENDER Grade Reporting - Recalculate Historical Grade Averages](#)

[ASCENDER Grade Reporting - Run Grade Averaging and Class Ranking and Print AARs](#)

[ASCENDER Grade Reporting - Update the Current Year Master Schedule](#)

[ASCENDER Graduation Plan - Create and Assign Graduation Plans, Course Requests, and PGPs](#)

[ASCENDER Health Training Guide](#)

[ASCENDER Registration - Enroll or Re-Enroll a Student](#)

[ASCENDER Registration - Using Attendance Zones](#)

[ASCENDER Scheduling - Change Course Number Length](#)

[ASCENDER Scheduling Guide - Combination](#)

[ASCENDER Scheduling Guide - Manual, Automated, or Combination, Plus Elementary](#)

[ASCENDER Test Scores - Import Assessments](#)

[ParentPortal Admin: Enrollment, Registration, & Data Updates](#)

[StudentPortal: Set Up and Use StudentPortal](#)

[TeacherPortal: Administrator Guide](#)

[TeacherPortal: Teacher Guide](#)

## QuickGuides

[QuickGuide: Assign Pass/Fail Indicators](#)

[QuickGuide: Assign Year-End-Status Codes](#)

[QuickGuide: Back Up Student Course Requests & Sections](#)

[QuickGuide: Compute Grades and Assign Credit](#)

[QuickGuide: Delete a Campus from ASCENDER](#)

[QuickGuide: Enter and Maintain Discipline Incident Records](#)

[QuickGuide: Enter Student Course Requests & Assign Courses](#)

[QuickGuide: Process Texas Unique Student IDs](#)

[QuickGuide: Set Graduation Type and Date](#)

[QuickGuide: Transfer Students to Next Year Campus](#)

## TSDS Training Guides and QuickGuides

[https://help.ascendertx.com/tsds/doku.php/training\\_guides](https://help.ascendertx.com/tsds/doku.php/training_guides)

## District Administration Training Guide

[https://help.ascendertx.com/districtadmin/doku.php/how\\_to\\_guides](https://help.ascendertx.com/districtadmin/doku.php/how_to_guides)



## Back Cover