Principal/Counselor

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Principal/Counselor

Registration > Maintenance > Campus Profile > Campus Information Maintenance > Principal/Counselor

This tab allows you to add and update data for principals and counselors who work at the campus.

NOTE: If the **Advisor Number** or **First**, **Middle**, or **Last Name** is changed on this page, any corresponding Discipline records for the same school year and campus will have the **Administered by** or **Reported by ID** or name field (respectively) updated to match, as long as the original advisor number, first name, last name, school year, and campus from the principal/counselor record match existing **Administered by** or **Reported by** information (respectively) in the Discipline record.

Update data:

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