



## Child Find: SPPI-12



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# Child Find: SPPI-12

## Registration > Maintenance > Core Collections > Child Find: SPPI-12

Child Find: SPPI-12 finds Enrolled students who are less than 3 years old as of the last Friday in October.

There are two tabs:

- Demographics/Enrollment
- Child Find Data

On the **Demographics/Enrollment** tab:

The screenshot shows the 'Demographics / Enrollment' tab selected. At the top, there is a 'Save' button and a 'Student Information' tab. The 'School Year' is set to '2021-2022'. Below this, the 'Student' field contains '014167: TORREZ, HAILEY RENE' and the 'Texas Unique Student ID' is '1224257769'. There are 'Retrieve' and 'Directory' buttons. The main content area has two tabs: 'DEMOGRAPHICS / ENROLLMENT' (selected) and 'CHILD FIND DATA'. Under 'Demographic Information', the 'Name' field is split into 'First' (HAILEY), 'Middle' (RENE), 'Last' (TORREZ), and 'Generation'. Other fields include 'Sex' (F), 'DOB' (10-10-2019), 'SSN' (548-94-0046), 'Hispanic/Latino' (checkbox), 'White' (checkbox), 'Black/African American' (checkbox), 'Asian' (checked), 'American Indian/Alaskan Native' (checkbox), and 'Hawaiian/Pacific Isl' (checkbox). Under 'Enrollment Information', the 'Grade' is 'EE', 'ECI Start Date' is empty, 'ECI Indicator Code' is empty, and 'Instructional Track' is '01'.

### Retrieve a Student:

Click **Directory** to select a student from the [directory](#).

☐ Under **Demographic Enrollment** and **Enrollment Information**:

Information retrieved on this tab is for an enrolled student and is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

**NOTE:** The **Grade** and **Instructional Track** fields will auto-populate with information from

*Registration > Maintenance > Student Enrollment > Demo1.*

The **ECI Start Date** and **ECI Indicator Code** fields will auto-populate with information from *Registration > Maintenance > Student Enrollment > SpecEd* if a student has **ECI** information entered.

On the **Child Find Data** tab:

The information on this screen is specific to this tab and is not found anywhere else in ASCENDER.

The screenshot shows the 'Child Find Data' tab for a student. At the top, there is a 'Save' button and a 'Student Information' tab. The student's name is '014167: TORREZ, HAILEY RENE' and the Texas Unique Student ID is '1224257769'. Below this, there are buttons for 'Retrieve' and 'Directory'. The 'Child Find Data' tab is active, showing several sections: 'Child Find' with 'Evaluation Campus Id' set to '105'; 'Early Childhood Transition' with 'ECI Notification Date' '01-11-2022' and 'ECI Conference Date' '01-13-2022'; 'Child Find Initial Evaluation' with 'Parental Consent Date' '02-01-2022' and 'Initial Evaluation Date' '02-04-2022'; 'Child Find Eligibility Determination' with 'Eligibility Determination (ED) Date' '02-07-2022' and 'SpEd Srvs Eligible/Enrolled' checked; and 'Evaluation Delay' with a dropdown for 'Evaluation Delay Reason'.

### Update data:

☐ Under **Child Find**:

|                             |   |
|-----------------------------|---|
| <b>Evaluation Campus ID</b> | <p>Enter the campus ID on which the student was evaluated.</p> <p>The Evaluation Campus ID number <u>may or may not be</u> the same as the Campus Enrollment ID.</p> <p><i>For example, the student may have been evaluated on Campus 105, but is enrolled at Campus 101.</i></p> |
|-----------------------------|---|

☐ Under **Early Childhood Transition**:

|                              |   |
|------------------------------|---|
| <b>ECI Notification Date</b> | <p>Enter the notification date.</p> <p>TWEDS Data Element: TransitionNotificationDate (E1712) indicates the month, day, and year the LEA Notification of Potentially Eligible for Special Education Services was sent by the early childhood intervention (ECI) contractor to the local education agency (LEA) to notify them that a child enrolled in ECI will shortly reach the age of eligibility for Part B services and the child is potentially eligible for services under Part B, early childhood special education (ECSE). The LEA Notification constitutes a referral to the LEA for an initial evaluation and eligibility determination of the child which the parent may opt out from the referral.</p> |
| <b>ECI Conference Date</b>   | <p>Enter the conference date.</p> <p>TWEDS Data Element: TransitionConferenceDate (E1713) indicates the month, day, and year when the transition conference was held (for a child receiving early childhood intervention (ECI) services) among the lead agency, the family, and the LEA where the child resides to discuss the child's potential eligibility for early childhood special education (ECSE) services.</p>   |

☐ Under **Child Find Initial Evaluation:**

|  |   |
|--|---|
| <b>Consent to Evaluation Received Date</b> | <p>TWEDS Data Element: ConsentToEvaluationReceivedDate (E1738) indicates the month, day, and year of the first instructional day <b>following</b> the date on which the Local Education Agency (LEA) received written consent for the full individual and initial evaluation (FIIE) from the student's parent.</p> <p>Enter the first instructional day after LEA receives consent from the parent.</p> |
| <b>Initial Evaluation Date</b>             | <p>Enter the date the child was initially evaluated for the program.</p> <p>This date must not be before the <b>Parental Consent Date</b>.</p>  |

☐ Click **Save**.

☐ Under **Child Find Eligibility Determination:**

|  |   |
|--|---|
| <b>Eligibility Determination (ED) Date</b> | <p>If applicable, enter the date the child was determined eligible for the program.</p> <p><b>IMPORTANT:</b> If this date is left blank, the student will not be extracted to the interchanges.</p> |
| <b>SpEd Srvc Eligible/Enrolled</b>         | <p>Select if a student is eligible for, and enrolled in Special Education services after the <b>Eligibility Determination Date</b>.</p>   |

☐ Under **Evaluation Delay:**

**Evaluation  
Delay  
Reason**

If applicable, choose a reason for the evaluation delay. Leave blank if there is no delay in evaluation.

Evaluation Delay

Evaluation Delay Reason:

☐ Click **Save**.



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