



Prior Year Leaver Tracking

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This page provides the master list for prior year leaver students. This data is initially created when you run the **Create Leaver Tracking Records** utility. Leaver records cannot be deleted.

Leaver data is sent submitted to TEA via API for all students who withdrew during the school year. The data is extracted from the student demographic and enrollment tables during ASDR and saved to a leaver tracking table. In the fall of each school year, prior year leaver data is submitted to PEIMS along with No Show leaver data for the current school year.

If a student was excluded from leaver tracking by mistake, the Prior Year Leaver Tracking page can be used add the student. **Use this page carefully.**

NOTE: No Show leaver data, which is current year data, must be updated on [Maintenance > Student Enrollment > W/R Enroll](#).

Prior Year Leaver and Graduate data, which is prior year data, must be updated in prior year or current year leaver tracking depending on the element.

[Additional Guidance](#)

PriorYearLeaverEntity

| Data Element | PYL Historical Year UI | PYL Current UI |
|--------------------------|------------------------|-----------------------------------|
| StudentUID | Demo1 | --- |
| School | --- | Prior Year Leaver Tracking Screen |
| Grade Level | Demo1-W/R Enroll | Prior Year Leaver Tracking Screen |
| ExitWithdrawDate | --- | --- |
| ExitWithdrawType | --- | Prior Year Leaver Tracking Screen |
| LocalStudentID | --- | --- |
| StudentID | --- | Prior Year Leaver Tracking Screen |
| Generation | Demo1 | Prior Year Leaver Tracking Screen |
| Sex | --- | Prior Year Leaver Tracking Screen |
| HispanicLatinoEthnicity | Demo1 | --- |
| Race | --- | Prior Year Leaver Tracking Screen |
| AssociateDegreeIndicator | PGP/Graduation | --- |

| Data Element | PYL Historical Year UI | PYL Current UI |
|-----------------------------------|------------------------|-----------------------------------|
| FinancialAidApplication | PGP/Graduation | --- |
| AsOfStatusLastFridayFridayOctober | --- | Prior Year Leaver Tracking Screen |
| ParentalPermission | Bil/ESL | --- |
| EndorsementCompleted | PGP/Graduation | --- |
| LangInstruProgramSvc | --- | --- |
| StudentCharacteristic | --- | --- |
| TitleIPartAParticipant | Title 1 | --- |
| EconomicDisadvantage | --- | Prior Year Leaver Tracking Screen |
| EmergentBilingualIndicator | BIL/ESL | --- |
| FosterCareType | Demo1 | --- |
| HomelessStatus | Demo1 | --- |
| MilitaryConnectedCode | Demo1 | --- |
| SpecialEducationStudent | Spec Ed | --- |

BirthData

| Data Element | Historical Year | Current Year |
|--------------|-----------------|--------------|
| BirthDate | Demo1 | --- |

Name

| Data Element | Historical Year | Current Year |
|--------------|-----------------|--------------|
| FirstName | Demo1 | --- |
| MiddleName | Demo1 | --- |
| Last Surname | Demo1 | --- |

Language

| Data Element | Historical Year | Current Year |
|--------------|-----------------|--------------|
| Language | Bil/ESL | --- |
| LanguageUse | Bil/ESL | --- |

IndustryBasedCertificationSet

| Data Element | Historical Year | Current Year |
|-------------------------------------|-----------------|--------------|
| DateCertTaken | PGP/Graduation | --- |
| PostSecondaryCertificationLicensure | PGP/Graduation | --- |
| PostSecondaryCertLicensureResult | PGP/Graduation | --- |
| IBCEXAMFeeAmount | PGP/Graduation | --- |
| IBCVendor | PGP/Graduation | --- |

GraduationSet

| Data Element | Historical Year | Current Year |
|------------------|-----------------|--------------|
| DiplomaAwardDate | PGP/Graduation | --- |
| DiplomaType | --- | --- |

| Data Element | Historical Year | Current Year |
|--|-----------------|----------------------------|
| IndividualGraduationCommitteeGraduateIndicator | --- | Prior Year Leaver Tracking |
| MilitaryEnlistmentIndicator | Demo1 | --- |
| TexasFirstEarlyHSCompletionProgram | PGP/Graduation | --- |
| DistingLevelAchievementGraduate | --- | Prior Year Leaver Tracking |

Address

| Data Element | Historical Year | Current Year |
|--------------------------|-------------------|--------------|
| Address Type | Stu Enroll/Demo1 | --- |
| StreetNumberName | Stu Enroll/Demo1 | --- |
| ApartmentRoomSuiteNumber | Stu Enroll/Demo1 | --- |
| City | Stu Enroll/ Demo1 | --- |
| StateAbbreviation | Stu Enroll/Demo1 | --- |
| PostalCode | Stu Enroll/Demo1 | --- |

ElectronicMail

| Data Element | Historical Year | Current Year |
|-----------------------|------------------|--------------|
| ElectronicMailAddress | Stu Enroll/Demo1 | --- |
| ElectronicMailType | --- | --- |

Telephone


| Data Element | Historical Year | Current Year |
|---------------------|------------------|--------------|
| TelephoneNumber | Stu Enroll/Demo1 | --- |
| TelephoneNumberType | --- | --- |

Update data:

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

| | |
|----------------|---|
| Student | <p>Begin typing the student ID (with leading zeros) or last name. As you begin typing, a drop-down list displays students whose ID or last name <i>begins with</i> the numbers or characters you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.</p> <p>The student can also be located by typing the name in one of the following formats:</p> <ul style="list-style-type: none"> • Last name, comma, first name (smith, john) • Last name initial, comma, first name initial (s,j) • Comma, first name (,j) |
|----------------|---|

| | |
|--------------------------------------|---|
| Texas Unique Student ID | <p>Type all or part of the student's Texas Unique Student ID to retrieve students whose ID <i>begins with</i> the characters you typed.</p> <p>If the student does not have a Unique ID, click TSDS Unique ID button to connect to the TSDS Unique ID Web Service and obtain an ID. Your LEA must have the appropriate credentials through Texas Education Agency Login (TEAL) before this functionality can be used.</p> <p>Review the Assign a TSDS Unique ID guide for additional information.</p> |
| Directory (photo) | <p>Click to select a student from the Directory.</p> <p>If a photo exists for the student, the student photo is displayed.</p> <p>From Registration > Maintenance > Student Enrollment, you can change the student photo:</p> <ol style="list-style-type: none"> 1. Hover over the image, and click Change. The Change Student Photo window opens. 2. Click Choose File. Locate and open the file for the new image. 3. Click Save. The window closes, and the new image is displayed. <p>Photos are not displayed in all applications. They are displayed in Attendance (Inquiry), Discipline, Grade Reporting, Graduation Plan, Health, Registration, and Scheduling. They are not displayed in Special Ed or Test Scores.</p> |
| Exclude From PEIMS | Select to exclude this record from the PEIMS submission. |
| Withdrawal Code | Click  to select the student's withdrawal reason . |
| IGC | <p>Select if the student graduated as a result of an Individual Graduation Committee (IGC) review.</p> <p>Utilities > Create Leaver Tracking Records sets the IGC code to 02 for 12th grade students who are graduates and IGC.</p> <p>A student is considered IGC (Individual Graduation Committee) if he has a record on his most recent enrollment year on Maintenance > Student Enrollment > Local Programs with the Othr Spc Pgms field set to a code that matches the Local Program for IGC Reporting code on State Reporting > Options (even if there is a withdrawal date in the most recent record). If there is no value specified in State Reporting, the program will look for code <i>IGC</i> in the Othr Spc Pgms field on Maintenance > Student Enrollment > Local Programs.</p> |
| Last Friday of October Status | Select the student's status as of the last Friday in October. |
| Achievement Category | Select the achievement level the student has earned. |

Click **Save**.



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