


# SRG0700 - Student Missing Forms

# Table of Contents

**SRG0700 - Student Missing Forms** ..... 1

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***Registration > Reports > Registration Reports > Student > SRG0700 - Student Missing Forms***

The report provides a list of students who are missing one or more forms for the current school year. You can use the report to identify all students missing a specific form, or identify students who are missing any forms. Archived forms are not included.

## Run the report:

| Parameter | Description |
|---|---|
| **Campus ID** | Type the three-digit campus ID, or click ⋮ to select the campus. |
| **Grade Level (Blank for All)** | Type the two-character grade level, click ⋮ to select the grade level, or leave blank to select all grade levels. |
| **Control Nbr (Blank for All)** | Type the three-digit control number (instructor ID), click ⋮ to select the control number, or leave blank to select all control numbers. |
| **Form Name (Blank for All)** | Click ⋮ to select the form, or leave blank to select all forms.<br><br>If blank, the report will list by student which forms are missing and whether it is a required form.<br><br>If run for a specific form, the report will list students missing the selected form, and the form name will be displayed in the report heading. |
| **Page Break on Cntrl Nbr (Y, N)** | Y - Insert a page break between each control number.<br><br>N or blank - Do not insert page breaks. |


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# Back Cover