

SRG0700 - Student Missing Forms

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The report provides a list of students who are missing one or more forms for the current school year. You can use the report to identify all students missing a specific form, or identify students who are missing any forms. Archived forms, as well as External and Online Enrollment forms, are excluded.

Run the report:

| Parameter | Description |
|-----------------------------------|--|
| Campus ID | Type the three-digit campus ID, or click to select the campus. |
| Grade Level (Blank for All) | Type the two-character grade level, click to select the grade level, or leave blank to select all grade levels. |
| Control Nbr (Blank for All) | Type the three-digit control number (instructor ID), click to select the control number, or leave blank to select all control numbers. |
| Form Name (Blank for All) | Click to select the form, or leave blank to select all forms. If blank, the report will list by student which forms are missing and whether it is a required form. If run for a specific form, the report will list students missing the selected form, and the form name will be displayed in the report heading. |
| Page Break on Cntrl Nbr (Y, N) | Y - Insert a page break between each control number. N or blank - Do not insert page breaks. |



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