


# SRG2300 - Student Information Request

# Table of Contents

**SRG2300 - Student Information Request** ..... 1

# SRG2300 - Student Information Request

***Registration > Reports > Registration Reports > Withdrawal > SRG2300 - Student Information Request***

The report lists special program requests for students who enrolled online via the txConnect parent portal.

## Run the report:

| Parameter | Description |
|---|---|
| **Campus ID (Blank for All)** | Type the three-digit campus ID, or click to select the campus. Leave blank to select all campuses in the district.<br><br>**NOTE:** If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the **Exclude from District Reporting** field selected on Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID. |
| **Grade Level (Blank for All)** | Type the two-character grade level, click to select the grade level, or leave blank to select all grade levels. |
| **Student ID (Blank for All)** | Type the six-digit student ID number, including all leading zeros. Or, click to select the student. Leave blank to select all students. |
| **From Date (MMDDYYYY)** | Type the date, or click to select the date from a calendar. |
| **Next Year Students Only (Y, N)** | Y - Include only next year students (i.e., record status 5).<br><br>N or blank - Exclude next year students. Include only students with record status of 1, 2, or 3. |


ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

# Back Cover