



## **SRG2300 - Student Information Request**



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# SRG2300 - Student Information Request

**Registration > Reports > Registration Reports > Withdrawal > SRG2300 - Student Information Request**

The report lists special program requests for students who enrolled online via ParentPortal.

## Run the report:

Parameter	Description
<b>Campus ID (Blank for All)</b>	Type the three-digit campus ID, or click  to <a href="#">select the campus</a> . Leave blank to select all campuses in the district.  <b>NOTE:</b> If you select to create the report for all campuses, any campuses excluded from district reporting (i.e., campuses that have the <b>Exclude from District Reporting</b> field selected on <a href="#">Registration &gt; Maintenance &gt; Campus Profile &gt; Campus Information Maintenance &gt; Control Info</a> ) are not included in the report. However, you can generate the report for an individual excluded campus by entering the campus ID.
<b>Grade Level (Blank for All)</b>	Type the two-character grade level, click  to <a href="#">select the grade level</a> , or leave blank to select all grade levels.
<b>Student ID (Blank for All)</b>	Type the six-digit student ID number, including all leading zeros. Or, click  to <a href="#">select the student</a> . Leave blank to select all students.
<b>From Date (MMDDYYYY)</b>	Type the date, or click  to select the date from a calendar.
<b>Next Year Students Only (Y, N)</b>	Y - Include only next year students (i.e., record status 5).  N or blank - Exclude next year students. Include only students with record status of 1, 2, or 3.



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