

Cafeteria Export

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Registration > Utilities > Cafeteria Export

This utility creates an export file for third-party cafeteria systems.

Click here to view the interface (PDF format).

Export data:

Select the codes you want to extract.

Field	Description
Include on Export/Report **Select the campus to which you are currently logged on, or select all campuses.** **If extracting data for one campus, the file name will be CAFEXP.###.TXT, where ### is the campus ID.** **If extracting data for all campuses, the file name will be CAFEXP.ALL.TXT.** **You can change the name if necessary.** **The district report is grouped by campus ID. The campus ID and name are printed for each campus.**	

The export file name will be CAFEXP.###.TXT, where ### is the campus ID. You can change the name if necessary.

All campuses in the district

The export file name will be CAFEXP.ALL.TXT. You can change the name if necessary.

The district report is grouped by campus ID. The campus ID and name are printed for each campus.

Click Show Report to view the information in a report format. The report is displayed at the bottom of the page. Review, save, or print the report. Click Close Report to close the report.

Click Execute to create the export file.

When the process is finished, a message is displayed indicating that the export file was downloaded to a local directory and the number of students processed.

The report is displayed at the bottom of the page. Review, save, or print the report.


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