

Create No Show Records

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This utility allows you to create No Show records for all students at a campus who were not activated by the **Final Date**. When a No Show record is created for a student, the student is withdrawn with a withdrawal date of the first day of school.

Only campuses that have entered a **Final Date** on the First Day Counts Ctrl tab but have not yet run the utility are listed.

❑ Select the campuses you want to create No Show records for.

You can select the header row to select all campuses.

❑ Click **Execute**.

The following occurs:

- No Show records are created for all students who were not activated.
- No Show students are marked as withdrawn with a withdrawal date on the first day of school.
- Student record status is changed to 6 (*No Show*).
- No Show students are no longer displayed on class rosters.
- The **Rep Excl** field on Registration > Maintenance > Student Enrollment > Demo1 is re-enabled for all students.
- Student is withdrawn from all special programs and local programs.


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