Delete a Current Year Student

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Registration > Utilities > Delete a Current Year Student

This utility deletes a student's current year record.

WARNING: This permanently deletes the student's school year records for the current year at the selected campus, including attendance, scheduling, grades, and graduation plan data.

Delete data:

Field	Description
Student ID	Type the ID of the student whose record you want to delete, and click **Retrieve**. Or, click **Directory** to select a student from the directory.
Student Info	The student's name and student ID are displayed, as well as demographic data.

Before you proceed, ensure that you have retrieved the correct student.

Click **Execute**. A message is displayed warning you if the student has membership days for the current school year and informing you that deleting the student will affect funding.

● Click Yes to continue. A message is displayed indicating that all current year records were deleted.

● Click OK. The student does not exist at the campus once the records are deleted.

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