Delete a Current Year Student

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Registration > Utilities > Delete a Current Year Student

This utility deletes a student's current year record.

WARNING: This permanently deletes the student's school year records for the current year at the selected campus, including attendance, scheduling, grades, and graduation plan data.

Delete data:

Student ID	Type the ID of the student whose record you want to delete, and click **Retrieve**. Or, click **Directory** to select a student from the directory.
Student Info	The student's name and student ID are displayed, as well as demographic data.

IMPORTANT: Before you proceed, ensure that you have retrieved the correct student.

Click **Execute**.

- A warning message prompts you to confirm that you want to delete the student. Click **Yes**.
- A message is displayed indicating that all current year records were deleted. Click **OK**.

The student does not exist at the campus once the records are deleted.

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