

Scheduling Transfer By File

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This utility transfers a group of students from one campus to another by creating a file that can be imported using the Scheduling Transfer From File utility.

The sending campus must perform the transfer.

The records of transfer students at the sending campus are set to record status *3* (*currently enrolled at this campus, will attend new campus next year*). The records of transfer students at the receiving campus are set to record status *4* (*enrolled at another campus, will attend this campus next year*). Any student scheduling requests are deleted from the sending campus.

Update data:

Field	Description
field	


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