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TREx Export

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This utility extracts a student's information, as required for the Texas Education Agency (TEA) Texas Records Exchange (TREx) system. You can extract data for one student at a time from the current year or previous year.

- **Student Identification Section** - If a student does not have a social security number, an error is written.
    - The HomeLanguage element is maintained in the **Home Lang** field on Registration > Maintenance > Student Enrollment > Bil/ESL.
    - The StudentLanguage element is maintained in the **Student Language** field on Registration > Maintenance > Student Enrollment > Bil/ESL.
- **Parent Section** - Only parents listed as a guardian are extracted.
- **Assessment Section** - TAKS, TELPAS, EOC, and STAAR data is extracted. English I and II Reading and Writing EOC scores are merged into English I and English II.
- **Attendance Section** - If a student is not withdrawn and is selected from the current school year, the date of the extract is used as the ending date for the days present and days absent ranges. The days present is calculated from the campus entry date.
- **Immunization Section** - TREx data standards do not allow immunization code B for booster. Any doses after the third dose are enumerated as 4, 5, etc. Exemptions are not allowed in the data standards, so they are bypassed at this time. The ImmunizationCode element comes from the first 35 characters of the **Description** entered on Health > Maintenance > Tables > Immunization Type. If more than 35 characters are entered in the description, it is truncated.
- **Discipline Action Section** - This is not being extracted at this time.
- **Academic Status Section** - This section contains the courses from the previous years that are found in the student's historical courses in the course-grade table and the historical transfer table. Non-graded and withdrawn courses are not included in this section.

  This consists of the following elements: GraduationDate, GraduationDiplomaType, CertificateDate, TexasGrantType, DistinguishedAchievements, FHSPParticipationCode, FHSPDistingIndicatorCode, STEMEndorsementCode, BusinessEndorsementCode, PublicServiceEndorsementCode, ArtsEndorsementCode, MultiStudiesEndorsementCode, AssociateDegree, OnRamps, IGCGradReview, CPRMetDate, POIIMetDate, Section504, and StarOfTexas.
    - This section is recommended for 11th and 12th grade students only, but is not required. GraduationDate, GraduationDiplomaType, CertificateDate, and TexasGrant are extracted for 11th and 12th grade students only.
    - DistinguishedAchievements is extracted for all grade levels.
    - CollegeAssessType is only included if the student has at least one qualifying exam.

- AssociateDegree is set to 1 if **Associate Degree** is selected for the student on Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowedgment.
- OnRamps is set to 1 if the student has earned full credit for a course designated as OnRamps.
- IGCGradeReview (Individual Graduation Committee) is set to 01 only if the student has a record on his most recent enrollment year on Registration > Maintenance > Student Enrollment > Local Programs with the **Othr Spc Pgms** field set to a code that matches the **Local Program for IGC Reporting** code on State Reporting > Options. If there is no value specified in State Reporting, the program will look for code IGC in the **Othr Spc Pgms** field on Registration > Maintenance > Student Enrollment > Local Programs.
- CPRMetDate and POIIMetDate are maintained on Graduation Plan > Maintenance > Student > Individual Maintenance > PGP for students assigned a graduation plan; otherwise they are maintained on Registration > Maintenance > Student Enrollment > Demo3.
- Section504 is set to 1 only if the student has a record on Registration > Maintenance > Student Enrollment > Local Programs with the **Othr Spc Pgms** field set to a code that matches the **Local Program for Section 504** code on State Reporting > Options. If there is no value specified in State Reporting, the program will look for code 504 in the **Othr Spc Pgms** field on Registration > Maintenance > Student Enrollment > Local Programs ((for any campus, even if **Exit Date** exists). If no record for the student equates to 504, the element is not included in the export.
- StarOfTexas is included for students in grade level PK only. If **Star of Texas Award** is selected for a PK student on Registration > Maintenance > Student Enrollment > Demo1, the student is coded 1. If **Star of Texas Award** is not selected for a PK student, the student is coded 0. For non-PK students, the element is not included.

- **Current Coursework Section** - This section contains the student's current courses using the withdrawal or extract date to determine which semester to extract. Nongraded and withdrawn courses are not included in this section.
  - If a cycle 1 grade is present, it is written to the first occurrence of CourseGrade.
  - If a cycle 2 grade is present, it is written to the second occurrence of CourseGrade.
  - If a cycle 3 grade is present, it is written to the third occurrence of CourseGrade.
  - A withdrawn course that has a semester grade is extracted.
  - If an instructor ID is not present, an error is written.

- **Academic Summary** - This section is for 9th-12th grade students.

Note: TREx Export writes the Crisis Code for students who are enrolled at the end of the school year and have a record for a local program on Registration > Maintenance > Student Enrollment > Local Programs with TEA Crisis Code 1A, 1B, 1C, 8A, 8B, 8C, 9A, 9B, or 9C on Registration > Maintenance > District Profile > Local Program Codes.

Note: Only withdrawal reasons from table C162 can be used per TREx Data Standards. If the student's withdrawal reason is not valid per this table, the code changes it to 98.

Export data:

Export Type	Select one:	
	Transfer	Select to create the export file for another school district.
	Transcript	Select to create the export file for a university. Only courses with credit level H and exit-level TAKS assessments (grade levels 11 and 12) are extracted.

❑ Click **Directory** to select a student from the directory. The student's name, ID, and birth date are displayed.

❑ Click **Execute** to create the file.

When completed, you are prompted to open or save the file.


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