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prooxies

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Proxies

Scheduling > Maintenance > Master Schedule > Campus > Proxies

This tab allows you to set up normal, match, and control proxies. A proxy is a group of courses that the system treats as a special type of course record. A proxy contains the ID numbers of courses that are frequently requested by students as a group. When student course requests are entered, the proxy is entered instead of the individual courses.

- **Normal proxies** allow you to quickly assign a group of courses to the student. The students are scheduled into the courses during the scheduling load. Add the normal proxy number for the student, and when you click Save, the group of courses are added as requests; the proxy number is not part of the student requests.
- **Match proxies** are used to match two courses when you want one course taken half of the school year and the other course taken the other half of the school year. Match proxies allow you to schedule a student into courses with the same section numbers for each course. The match proxy number assigned to the student ensures that he will have the matched courses the same period of the day. Match proxies are used to ensure that students are scheduled into two one-semester courses in different semesters in the same period of the day.
    - If you are using Maintenance > Master Schedule Generator > Generate Campus Schedule, the courses contained in the match proxy are generated with matching periods of the day for each section created.
    - For match proxies, you have the option of selecting additional fields: Include in Conflict Matrix, Exclude from Stu Crs Requests, Pregrid Restriction, and Grade Restriction.
    - Before running a scheduling load, sections must be built for each course using matching section numbers and the same period of the day, but opposite semesters.

Match Proxy Example:

Course	Section	Semester	Course	Section	Semester
Government	01	1	Economics	01	2
Government	02	1	Economics	02	2
Government	03	2	Economics	03	1

- **Control proxies** allow you to schedule students into specific courses identified by the course and section numbers of the proxy. Control proxies are used to schedule students manually.</WRAP>

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