

Instructor Schedule

Table of Contents

Instructor Schedule 1

Instructor Schedule

Scheduling > Maintenance > Master Schedule Generator > Generate Campus Schedule > Instr Sched

This tab allows you to produce the Schedule of Classes (Next Yr) report (SCH2500) which provides a chart of courses scheduled for the next year and the instructors who will be teaching the courses (from the Resource Allocator and campus master schedule). The data is created by the master schedule generator.

The page only displays instructors who have data in all **Maximum Values** fields (except **Study Halls/Day**) on Maintenance > Master Schedule Generator > Resource Allocator > Instructors.

The enrollment counts are from the temporary schedules created by the trial scheduling load. If you do not run a trial scheduling load, no enrollment counts are displayed on the report.

View report:

Field	Description
Semester	Select the semester for which you want to run the report, or select **All Semesters** to run the report for all semesters. For four-semester campuses, options for semesters 3 and 4 are also displayed.
Sort	Select the sort order for the report.
Include Instructor SSN	Select to print the instructor's social security number on the report.

Click **Retrieve Report**. Review, save, or print the report.


ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

Back Cover