



Course/Instructor

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This tab allows you to view and print the Courses Assigned to Teachers report and the Teachers with Fixed Courses report. The reports display information entered in the **Courses** section of the Resource Allocator Instructors tab.

View report:

| Field | Description | |
|----------------|--|--|
| Sort Report By | Course | Select to sort by course number then by instructor ID. |
| | Instructor | Select to sort by instructor ID then by course. |
| Course | Select a course, or select <i>All</i> to produce the report for all courses. | |
| Instructor | Select a instructor, or select <i>All</i> to produce the report for all instructors. | |

Click **Retrieve Report**. [Review, save, or print the report.](#)



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