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Inquiry

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Inquiry

Scheduling > Maintenance > Master Schedule Generator > Resource Allocator > Inquiry

This tab allows you to view the fixed courses and free times for instructors and rooms.

View data:

Instructors and **Fixed Courses** are the default settings for the inquiry. The fixed courses for instructors are displayed.

- If there are multiple pages, page through the list.

❑ Change the query by selecting various combinations of the fields.

Instructors	View fixed courses and free times for the instructors.
Rooms	View fixed courses and free times for the rooms.
Fixed Courses	View fixed courses for the instructors and rooms.
Free Times	View free times for the instructors and rooms.

❑ Click **Print** to generate a report of the data displayed. Review, save, or print the report.


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