


# Subject Areas

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***Scheduling > Maintenance > Master Schedule Generator > Tables > Subject Areas***

This tab allows you to maintain a table of subject area codes which can be used to associate instructors and rooms with a specific academic area (e.g., science).

## Add code:

Existing subjects are displayed in order by code.

Click **+Add** to add a subject code. A blank row is displayed in the grid.

| Field | Description |
|---|---|
| **Subject** | Type the one-character code for the subject. |
| **Description** | Type the description for the subject area code, up to 30 characters. |

To edit a code or description, type over the existing data.

Click **Save**.

## Other functions and features:

| | |
|---|---|
| | Delete a record.<br>1. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.<br><br>2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.<br><br>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved). |


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